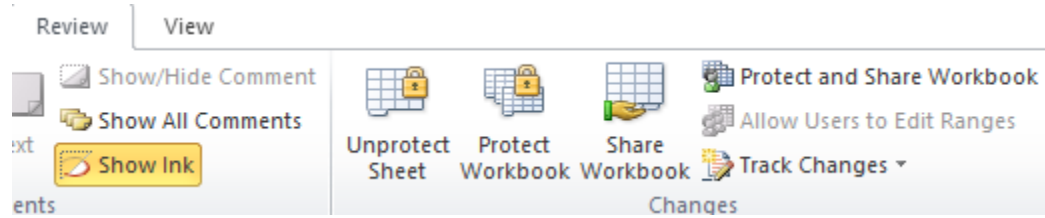
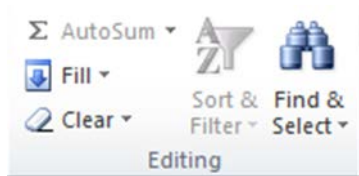


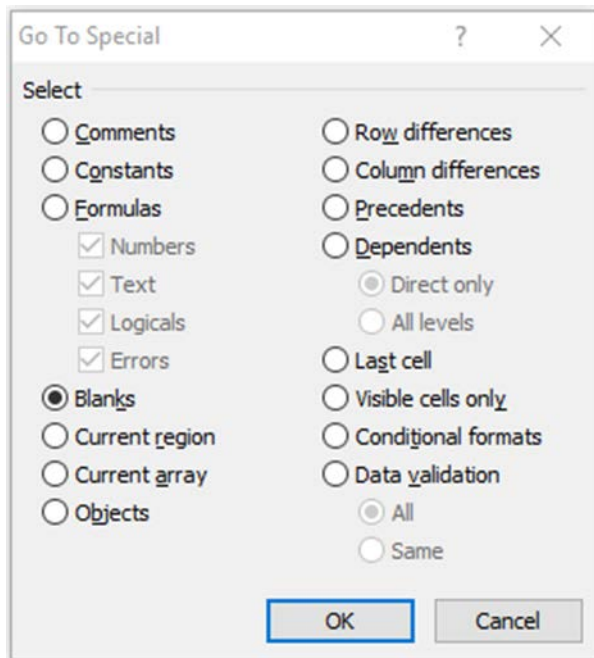
1. Open Microsoft Excel workbook.
2. Go to Review tab and select “Unprotect sheet.”



3. Click “Find & Select” (Home tab, Editing section, Binoculars).

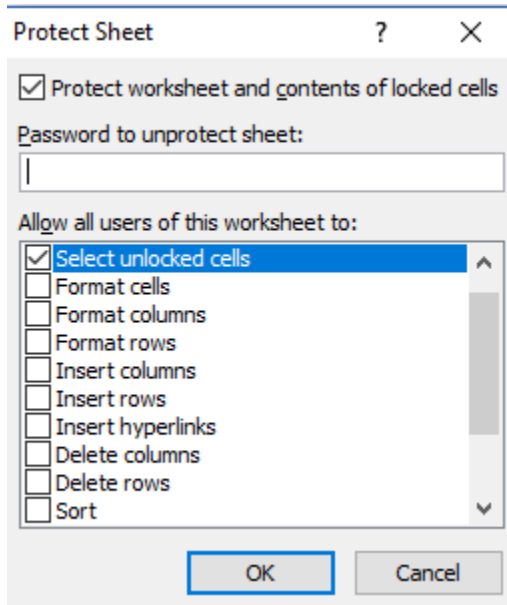


4. Click “Go to Special” under “Find & Select.”
5. Select “Blanks” and click “Ok.”



6. Find cells that have spaces that cause error.
7. Select copy on a cell that is formatted correctly.
8. Paste using right click and then the format paste option which the third paste option.

9. Go back to Review tab, select “Protect Sheet”, and click “Ok.”



10. Save and close report.